

# TODDINGTON ST. GEORGE CHURCH OF ENGLAND SCHOOL

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Dear Parents and Carers,

## **Plans for re-opening on September 7<sup>th</sup>**

This is a long letter so please take time to read it so you know how to reassure your child nearer the time about coming back to school in September.

The main thing is

- Please reassure your child that we are really looking forward to seeing them
- We really want them to have a super time back in school with their friends.
- That to help them feel happy and stay safe, and to enable them to learn we have a few things that are a bit different
- Everything will be explained so no one need worry
- They might forget things and that is OK; we can help if they do
- Some friends who have been in bubbles have already got used to the bubbles and can help you and your child so chat to them
- Children will have their new teacher and the class teaching support staff to help them
- And, of course they will have their friends, and lots to do!

**For children:** to help you stay safe and well we have

- Changed the 'usual' school times a bit and how we come in and out of school a bit
- Made the groups you learn in are a bit smaller so we don't all get too close to each other
- Some areas just for you and your friends in your year groups you can play in at playtime, and it's still fun!
- Arranged that we have packed lunches at the moment not hot dinners
- Had lots more time learning outside!

**For Parents and Carers**

**School times:** School times will still have to be staggered and based around 8.30/ 9.00am – 3.00 /3.15pm (see below). **Coming on site:** Sadly Parents /Carers are still not allowed on site other than on an individual family basis at the Nursery drop off point (the main door to Ducklings)

**Drop off and pick up: 'One Parent drop off scheme' remains.** There will be staggered entry and exit times (a bit like at the supermarket!).

## Drop off and pick up

- You will need to **wait by a rainbow marker outside one of the 4 gates with your child**
- If the rainbow spaces are full alongside the school railings, you will need to be 1m plus apart around the site until you can join a space by a rainbow marker (or wait in your car for a space if you have come by car)
- You move from rainbow to rainbow until you get to the gate. Staff welcome you at the gate.
- You have to drop off at the gate and then go. Please prepare your child and please make sure you reassure them you will be back to collect them later.
- Staff will make sure your child gets safely from the gate to the classroom.
- Sadly, you cannot come on site to see children into their rooms.
- If you have an important message to pass on or explain at the gate please drop your child off and then wait at the back of the queue so all the other children can be admitted quickly, or call school and leave message. Thanks.

## Dropping off times: This may take a while at the beginning!

	Drop off	Location	Collection	Location
Nursery a.m. and all day children	9.00	Nursery gate	12.00	Nursery gate
	9.00	Nursery gate	3.15	Nursery gate
Nursery p.m.	12.15	Nursery gate	3.15	Nursery gate
R Kingfishers	8.30	Front playground gate	3.00	Front playground gate
R Swans	8.30	Front walkway to office gate	3.00	Front walkway from office
1 Penguins	9.00	Front walkway to office gate	3.15	Front walkway from office
1 Puffins	9.00	Front playground gate	3.15	Front playground gate
2 Hummingbirds	9.00	Back gate	3.15	Back gate
2 Toucans	9.00	Back gate	3.15	Back gate
3 Robins	8.30	Back gate	3.00	Back gate
3 Wrens	8.30	Back gate	3.00	Back gate
4 Condors	8.30	Nursery gate	3.00	Nursery gate
4 Kestrels	8.30	Nursery gate	3.00	Nursery gate

- **Nursery - drop off eldest child and then come to the Nursery gate as the entrance is slightly different for you as it is a one-way drop off system from the gate to the front door that will be supervised by staff.**
- **Siblings for 9.00 drop off in Years 1 and 2 can come in together at the youngest child's gate.**
- **Siblings in for 8.30 Year R 3 and 4 can come in together at the youngest child's gate. Twins can be come in together at the same gate.**

## Your child's Zones

- Classes and teachers remain as given in the class lists given to you previously
- Teaching support staff for each zone are given below.
- The year group 'teaching bubbles' will be welcomed (socially distanced) in their class bases in the morning.

- In Years 1,2,3 and 4 children will then be taught in a range of rooms in the year group zones ensuring children are one child to a table still, with small groups for play or construction /creative work in smaller breakout rooms or outside (weather permitting).
- All zones have hand washing facilities, lidded bins and extra cleaning boxes. They are cleaned daily and then tables tops, sinks etc. are cleaned by staff through the day to reduce possible infection. Small toys in regular use in Yrs. N, R and 1 are disinfected daily.

### **Zones/classes and staffing**

**Nursery zone:** 1 main room, 2 smaller rooms ,1 garden area and 1 play area

Ducklings Mrs Stringer, Mrs Archer, Mrs French, Mrs Nash

**Reception zone:** 3 rooms, 1 garden area and 2 field/play areas

Swans Mrs Bartlett, Mrs Dudley Miss Elliot, Mrs Kirby, Mrs Hooper

Kingfishers Miss Almond. Mrs Atkinson, Mrs Hooper and Mrs Rawson

**Year 1 zone:** 3 rooms,3 canopy areas,1 garden area and 2 field/play areas

Penguins Mrs Cornelius, Mrs Vickers, Mrs Clark.

Puffins Mrs Kew and Ms Herbert

**Year 2 zone:** 3 rooms, a small quiet room, 2 canopy spaces and 2 field/play areas

Toucans Mrs River, Mrs Gaskin Mrs Mallett

Hummingbirds Mrs Soor, Mrs Davis, Mrs Tierney

**Year 3:** 3 rooms, 1 courtyard area and 2 field/play areas

Wrens Mr Harrowing, Mrs Lay Flurrie

Robins Mrs Julians, Mrs Taylor, Mrs Smith and Mrs Reid

**Year 4:** 2 larger classrooms (Chalets) ,1 smaller room, the Trim Trail ,2 field/play areas

Condors Mrs Kemp, Mrs Millen, Mrs Scholes

Kestrels Mrs Wood, Mrs Swan, Miss White

**Play and lunch.** All the playground areas and fields will be marked off into sections and children play in these sections. A Midday Meals Supervisor will be with each bubble. Play equipment has been washed and will be washed and cleaned daily after use

#### **Lunches will be packed lunches only to half term for all**

- UFSM in Years R 1 and 2 will be provided (but children can bring a packed lunch of their own if they prefer to).
- Free School Meal packed lunches will be provided.
- Lunch will be eaten as a 'bubbles' only with teachers/MMS in designated outside areas weather permitting, or in classrooms or the hall as necessary.
- Children need a fruit or veg snack in a labelled box up to twice a day. Two snacks a day are recommended.

## **Children need to be prepared before they come back that they will need to**

- Use a clear plastic pencil case for their resources that will be given to them and these will go in their own tray.
- Tie long hair up
- Wear uniform and sensible shoes
- Bring a sunhat/cap and have had sun cream put on if hot
- Bring a coat if damp/cloudy weather
- Take their bag home daily and any PE kit on any day it is in school
- Bring a water bottle of their own-labelled clearly please-these must not get mixed up
- Be ready to hand wash regularly –every time they come in and out of class (and sing a handwashing song/recite a handwashing rhyme)
- Know about coughing into their elbow and catching coughs or sneezes in tissues that go straight into special lidded bins in classes
- Learn to flush the toilet with the seat down if there is a seat (if in Years R and 1,2,3,4)
- They no longer need to take their uniform off when they get home for it to be washed each evening but regular washing is required

**Well-being To help your child come back happily** and help reduce any apprehension or anxiety you, or they, may have we have 'chat and chill zones' spaces, staff supporting at drop off/pick up points, a range of resources to support families in preparing their children and well-being activities for when they return.

### **The main PE hall and corridors**

- Only a maximum of one teaching bubble will move at a time to reduce the risk of infection.
- Children will be taught about the '3 second rule' to socially distance and have marked spaces in class rooms to sit at /set chairs to sit on.

**Collective Worship, singing as a whole school, praying all together, school clubs and sports clubs before and after school.** We are still unable to enjoy these events all together as a school but will have them on the go as soon as any guidance changes

**Inspiring Music lessons and La Jolie Ronde French/Spanish lessons.** We are aiming to have a room available for lessons on site based by year group bubble from September. Details will follow.

We have sent this out for you now so if you have questions or queries you can email them in and we will then get back to everyone before the end of the summer term.

We can't wait to have everyone back in school in September and to see your children and you again,

Yours sincerely,

Jane Spencer,

Head teacher

<b>Together we can do all we can to minimise risk for your child so they have a happy and healthy time learning as they come back to school.</b>
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## Appendix The more serious side of this for Parents and Carers.

### The rationale for what we are doing.

School will be back and as normal as possible for the children. However, any changes we have made have been very carefully considered as we feel strongly that we know this virus has not 'disappeared' and still needs to be taken very seriously to protect your children. We believe the measures we have taken are necessary to minimise risk for all in the school community as a lot of children and families return to the school site.

- These changes will be in place **to at least October half term** as the whole school returns.
- To reduce risk across the school we will teach in a number of rooms in given areas or zones in school. All of these have cleaning materials and handwashing areas specific to those zones.
- Other than Mrs Spencer, Mrs Voyce or the cleaner of the zone, it will only be children and staff in the 2 classes in that year group who will have access to that bubble/zone. During the teaching day staff and children enter and exit by external doors together.
- We can organise teaching in groups smaller than 30 in a class whenever we can if we use a range of rooms in zones. We have checked rooms and spaces and we cannot do this in Year 4 upstairs classrooms where children are older (therefore bigger) as there is insufficient space, hence the temporary move to the much larger chalet rooms for Year 4 to keep them well.
- We know some other schools have decided to teach in groups of 30 straight away, but we feel this would bring too many children into proximity of under 1m in inside the school too quickly, too often and for too long, before we have had a chance to see the possible impact of all the children being back in school together.
- There will be 6 bubbles zones (N, R 1,2,3,4). Each zone will be the size of a Year group in total, but children will be taught in Early Years in small groups and in Years 1,2,3 and 4 in rooms arranged to seat one child at a table still, with small groups for play or construction/creative work in break out rooms and open air areas such as the canopies, Ellie's garden, the courtyard or the garden areas where risk is reduced (weather permitting).
- We believe the plans will minimise risk, enabling us to shut just one zone if necessary rather than the whole school if there is a positive case in a zone, and, in this way we will have a good period to half term in which to judge that we have made it as safe as possible having up to 340 children back on our site.

### Important medical and testing details

#### Medical points

- Children with clinically extreme conditions still **do not** come to school. Please contact Mrs Spencer as necessary. Adults with clinically extremely vulnerable needs, or clinically vulnerable needs will need to observe the guidance they have been given
- If a child lives with an extremely clinically vulnerable adult, they must ***understand or be helped to understand all social distancing measures.***

#### Prevention and response

If a child becomes unwell and shows signs of Covid -19 they will be isolated in a medical room with a trained member of staff, wearing PPE equipment and a mask.

- When you collect your child and then your child will need to be tested and you will be provided with a home testing kit by the school. Children and staff will have access to tests.
- If a test is positive the household will need to self-isolate and the teaching bubble will be shut and asked to self-isolate for 14 days if there are 2 possible cases within 2 weeks. You will have to observe all track and trace advice
- If at any point Public Health England advises the school to shut a bubble or the whole school advice will be given to all the necessary people at that time.
- If you or any one you are in contact with has symptoms you need to inform the school immediately.