

# TODDINGTON ST. GEORGE CHURCH OF ENGLAND SCHOOL

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*"Lighting a spark in every child"*

March 2021

Dear Parents/Carers,

## **Covid Reporting for 27<sup>th</sup> March – 1<sup>st</sup> April 2021**

The Department for Education and Public Health England have asked schools to continue to assist with contact tracing at the start of the Easter holiday.

In order to facilitate this, we need to know about any child who either tests positive or has symptoms within 48 of being at school in order to trace their close contacts. If they haven't been in school in the 48 hours before a positive result or symptoms starting, NHS test and trace will replace us in this role, but I would be grateful if you could still let us know for our records.

Should you need to report a positive Covid case to us between 27<sup>th</sup> March – 1<sup>st</sup> April please use the following email address: [covidreporting@toddstg.co.uk](mailto:covidreporting@toddstg.co.uk), the school will then identify close contacts and contact affected families to advise self-isolation via text message. After this date NHS Test and Trace will undertake the contact tracing.

This table shows the steps you need to take:

<b>Date of onset of symptoms(or date of positive test if asymptomatic)</b>	<b>Parent/Carer responsibility for reporting</b>
Between now and Fri 26 <sup>th</sup> March	Report to school as usual
Sat 27 <sup>th</sup> March	Report to school via <a href="mailto:covidreporting@toddstg.co.uk">covidreporting@toddstg.co.uk</a>
Sun 28 <sup>th</sup> March	Report to school via <a href="mailto:covidreporting@toddstg.co.uk">covidreporting@toddstg.co.uk</a>
Mon 29 <sup>th</sup> March or after	Advise NHS Test and Trace, do not use <a href="mailto:covidreporting@toddstg.co.uk">covidreporting@toddstg.co.uk</a>

When emailing please provide the date of onset of symptoms, the date the test was taken, the test result and date the test result was received.

Thank you for all the support you have given the school in this matter,

Yours sincerely

Colette Lamb  
Headteacher